



# T2Parking CITIES

**Assign Inspectors**



# Step-by-Step Guide to Assign Inspectors

In this tutorial, we will show you how to use the T2Parking Cities app to assign inspectors and monitor their movement. We will show you how to grant inspectors access to the T2Parking Inspectors app to facilitate their work. Additionally, you will see the geographical location history of the inspector, real-time geographical location, and activity history within the app.

1

Go to the T2Parking Cities portal. Fill in the fields with your credentials and press "Continue."

**T2** Parking  
Cities


Login in your account of **T2 Parking Cities**

Email

Password

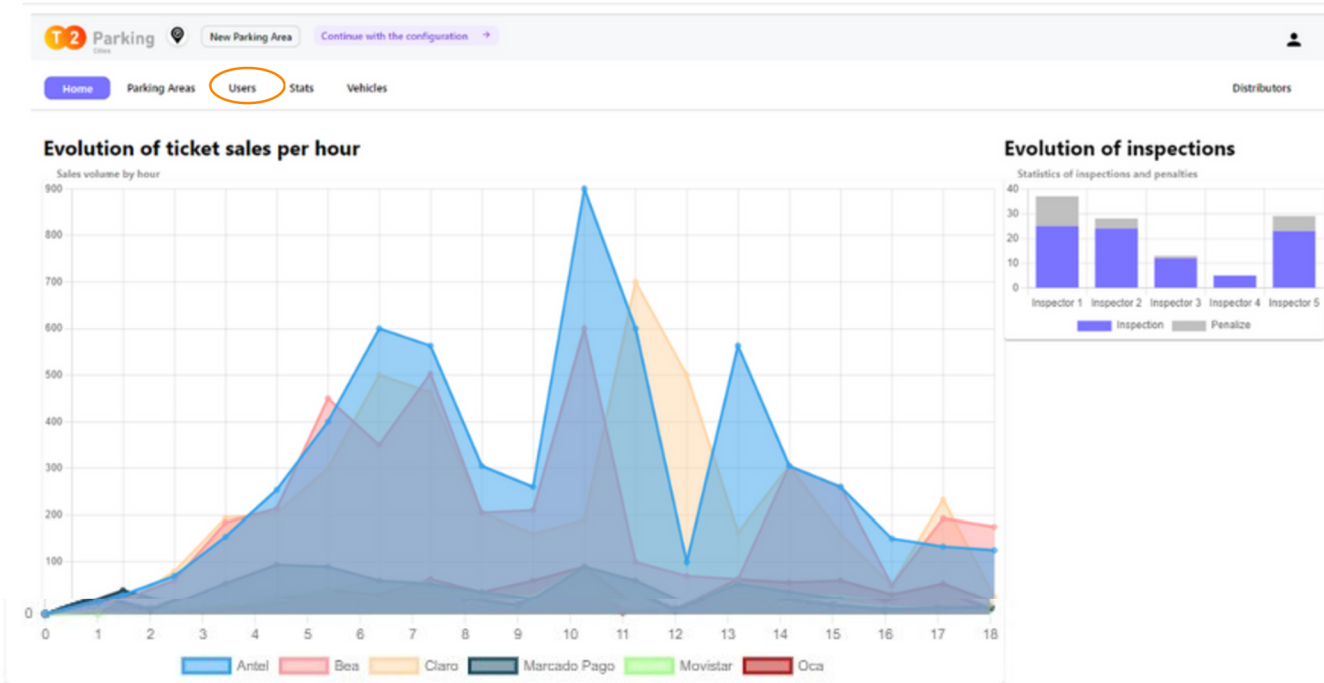
Did you forget your password?

**Continue**

Do you not have an account? [Create an Account](#) Language 

2

On the homepage, you will see important data for managing your Parking Areas, such as relevant statistics and charts for administering the city's metered parking. To assign inspectors, go to the "Users" section.



3

Within the "Users" section, go to the "Inspectors" subsection. Once in the section, press "Add Inspector."

The screenshot shows the 'Users' section of the T2 Parking Cities dashboard. The 'Users' tab is selected, and the 'Inspectors' subsection is active. A '+ Add Inspector' button is highlighted with an orange circle. Below the button is a table listing inspectors:

<input type="checkbox"/>	NAME	EMAIL	PARKING AREA	PERMISSIONS	CREATION
<input type="checkbox"/>	Inspector García	inspectorgarcia@gmail.com	Sao Paulo	CONSULT	May 31st 2024, 3:32:23 pm

At the bottom right, there is a pagination control showing 'Rows per page 5', '1-1 of 1', and navigation arrows.

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To allow an inspector to log in, assign the inspector's name and email address, and provide a password that he will change later. Assign the parking area that the inspector will have enabled in their app.

### Add new Inspector ⓘ

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#### Inspector Information

Name of inspector

Email

Password

#### Assign parking area

- Sao Paulo
- Sao Paulo
- San Diego
- Lyon
- Napoli
- Hamburg

#### Permissions

- CONSULT
- PENALIZE

5

In this section, enable the inspector's permissions. It can be consult-only or consult and penalize. There may be an inspector in charge of the other inspectors, configured as a user, to manage these settings and review the staff's movements. Press "Create."

Form fields and options:

- Password: [Input field with lock icon and visibility toggle]
- Assign parking area:
  - Sao Paulo
  - Sao Paulo
  - San Diego
  - Napoli
- Permissions:
  - CONSULT
  - PENALIZE
- Buttons: Cancel, Create

6

Once created, you will see a list of active inspectors in the inspectors section. If you need to make any modifications to an inspector's access or personal data, press on their name and enable editing with the button you will see upon entry. Now access the "Event History."

Navigation: Home, Parking Areas, **Users**, Stats, Vehicles, Distributors

Section: **Inspectors** (+ Add Inspector)

NAME	EMAIL	PARKING AREA	PERMISSIONS	CREATION
Inspector Garcia	inspector Garcia@gmail.com	Sao Paulo	CONSULT	May 31st 2024, 3:32:23 pm

Footer: Rows per page 5, 1-1 of 1

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In the "Events History" section, you can see all actions taken by the inspectors through the T2Parking app. Whether it is consultations or penalties, you can search by inspector, type of action, day, etc.

The screenshot shows the 'Historial de eventos' (Events History) section of the T2 Parking application. The page has a navigation bar with 'Inicio', 'Areas de Parqueo', 'Usuarios', 'Estadísticas', and 'Vehículos'. The 'Usuarios' section is active, and the 'Historial de eventos' is displayed. A search icon is circled in the top right corner. The table below shows the following data:

DESCRIPCIÓN	TIPO DE EVENTO	MATRICULA DEL VEHÍCULO	FECHA DE CREACIÓN
<input type="checkbox"/> Vehículo mal estacionado	PENALIZE	SAM333	July 1st 2024, 7:43:56 pm
<input type="checkbox"/> Consulta Matrícula de Estacionamiento	PENALIZE	455SAM	July 1st 2024, 7:41:17 pm

At the bottom right, there is a pagination control: 'Filas por pagina 10', '1-2 of 2', and navigation arrows.

8

To see an inspector's geographical location in real-time or an inspector's movement history, go to "Inspector Tracking."

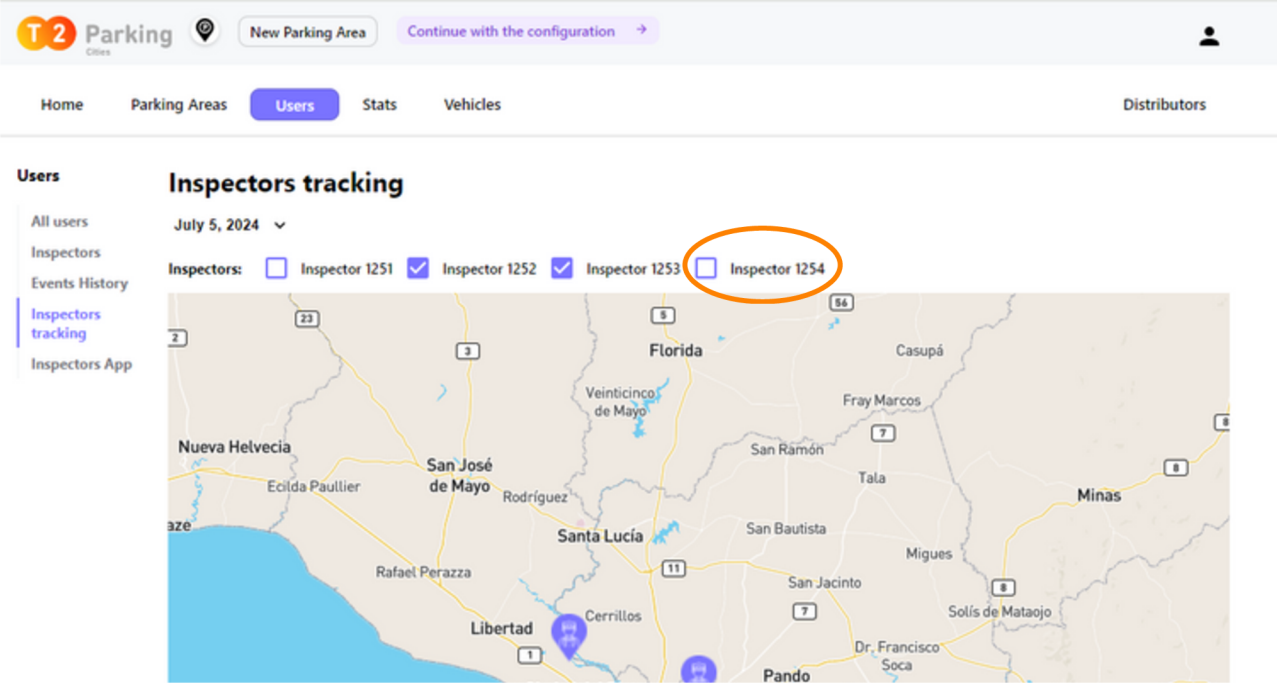
The screenshot shows the 'Inspectors' section of the T2 Parking application. The page has a navigation bar with 'Home', 'Parking Areas', 'Users', 'Stats', 'Vehicles', and 'Distributors'. The 'Users' section is active, and the 'Inspectors' is displayed. A search icon is circled in the top right corner. The table below shows the following data:

NAME	EMAIL	PARKING AREA	PERMISSIONS	CREATION
<input type="checkbox"/> Inspector García	inspectorgarcia@gmail.com	Sao Paulo	CONSULT	May 31st 2024, 3:32:23 pm

At the bottom right, there is a pagination control: 'Rows per page 5', '1-1 of 1', and navigation arrows.

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In this section, you can adjust the map view by inspector, selecting by their name from the list above the map.



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Similarly, you can adjust the date to view an inspector's route over time.

